

Tbilisi

May 14, 2020

Dear Sir/Madam,

I am writing to express my interest in the Financial Management Consultant at your organization. I have over 18 years of work experience with international organizations in the area of finance, administration and internal control.

Since 2004 I have been working with EU institutions (EUMM and EC Delegation) in Georgia, dealing with EU funds, ensuring conformity of the expenditure, revenue operations and grants with the applicable EU rules and regulations.

Earlier, my work experience have been developed within large-scale of international NGOs operating in Georgia and focusing on the development of different areas like agriculture (UMCOR-Community Agriculture Project), medicine (UMCOR-Medical Project), local governance (TACIS - The Development of Local and Regional Governance), business (IRC - Business Incubator Project). I've been dealing with funding and regulations of different donors while working with NGOs.

I hold master's degree in Financial Management. I attended ample of job-related training/seminars with EU and other foreign institutions.

I am comfortable in any environment that is presented. I am available to work outside normal hours to achieve the tasks that are set.

Thank you for your consideration.

Yours faithfully,
Sophia Benidze